

**UNION SPRINGS SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING**

**AGENDA**

**February 12, 2018**  
**MS/HS Library**  
**6:00 pm - Board iPad Training – Board Docs**  
**7:00 pm - Regular Meeting**

**BOARD MEMBERS**  
**IPAD TRAINING FOR BOARD DOCS – 6:00 pm**

**Pledge of Allegiance**

**Acceptance of the Agenda and Minutes**

|  |     |
|--|-----|
| The agenda for the February 12, 2018 Meeting .....       | 1.1 |
| The minutes of the January 23, 2018 Regular Meeting..... | 1.2 |

**Convene Regular Meeting**

**Verbal Communication**

It is the practice of this Board to encourage the community to use this portion of the meeting to share information and concerns with board members. Individuals wishing to address the Board are asked to **sign up in advance** before the meeting or at the beginning of the meeting, giving their name and address to the Board Clerk. Names will be placed on a speakers list and speakers will be called in the order signed up. Speakers are asked to keep their remarks to 5 minutes. Questions raised in “verbal communications” may be referred to the Superintendent to prepare a response by the next morning. The questions will be requested in writing to ensure clarity. At the discretion of the Board President, inaccurate information may be given a response.

**Comments from Visitors**

**Superintendent’s Report:**

**Presentations & Reports to the Board:**

- ❖ Preliminary BOCES Projections – M. Robbins
- ❖ \$100,000 Capital Project Outlay Presentation
- ❖ Certifications & Staffing – J. Powers

**School Board ACTION – NEW BUSINESS**

MOTION, to adopt all District, Instruction and Business Resolutions as presented:

Instruction

CSE Recommendations ..... 2.1

Business

Approve Extracurricular Fund for Masterminds Club..... 3.1

Approve Change Orders..... 3.2

Approve Transfer from Debt Service Fund to Capital Fund..... 3.3

Accept Treasurer’s Reports – January 2018..... 3.4

MOTION to adopt all Personnel resolutions as presented:

Personnel

Approve Revised Coaching Stipend – A. Presutti.....4.1

Rescind HS Lighting and Sound Appointment – G. Coons..... 4.2

Appoint HS Lighting and Sound Person – S. Persad..... 4.3

Approve Student Teaching Placement – M. Williams..... 4.4

Approve Change in Tenure – L. Stupp..... 4.5

Appoint Substitute Food Service Helper – J. Franklin..... 4.6

**Adjournment**



UNION SPRINGS SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING

MINUTES, of a Regular Meeting of the Union Springs School District Board of Education held on February 12, 2018, at 6:00 p.m. at the upstairs library conference room (for training) and MS/HS Library.

Members Present: Jeffrey Culver, Ann Marie Daum, Robin McKay, Randy Morehouse, Carol Quill (*arrived at 6:45 p.m.*), Barry Schwarting, Mary Seitz, Daniel Testa

Members Absent: Tom Weaver

Others Present: Jarett Powers, Marge Robbins, Sheila LaDouce, Chuck Walker, Mike Wurster, Katie Graham, Brian Trott, Kory Hunsinger, Colleen Heinrich, Esq. and Catherine Muskin, Esq.

**Pledge of Allegiance**

Board President Barry Schwarting called the meeting to order at 6:00 p.m. from the upstairs library conference room prior to the board iPad training session.

**Acceptance of the Minutes & Agenda**

**Motion by: Mary Seitz**

**Seconded by: Jeffrey Culver**

- 1.1 RESOLVED, that the Board of Education accept the agenda of the February 12, 2018 Board meeting.
- 1.3 RESOLVED, that the Board of Education accept the minutes of the January 23, 2018 Regular Board Meeting.

**Carried: 7-0**

**BOARD MEMBERS**  
**IPAD TRAINING FOR BOARD DOCS – 6:00 pm**

**Convene Regular Meeting – 7:00 p.m.**

**Comments from Visitors – NONE**

**Superintendent’s Report:**  
**Presentations/Reports to the Board**

- ❖ **Preliminary BOCES Projections – M. Robbins**
- ❖ **\$100,000 Capital Project Outlay Presentation**
- ❖ **Certifications & Staffing – J. Powers**

**Proposed 2018-2019 Calendar/Graduation Date Change – Superintendent Powers**

Superintendent Powers presented a draft of the 2018-2019 school calendar for review with the board members. He explained that in the 2018-2019 school year, the State Education Department will administer the new *Global History* Regents to sophomores on June 3, 2019. The State Education Department predicts it will take approximately three weeks for completion of the rubric and scoring and the last day of school is much later than in the past; **June 26, 2019**. This late date poses implications with summer school, end of school schedules and a change in the school’s graduation date. The board will further discuss options for the 2019 graduation date and make a decision before the calendar is approved in March.

**\$100,000 Capital Project Outlay Presentation – Brian Trott & Kory Hunsinger (Clark Patterson Lee, Architects)**

Brian Trott and Kory Hunsinger from Clark Patterson Lee, Architects gave the board an overview from their recent inspection with the facilities committee regarding proposed projects at the high school and the Bus Garage. They suggested a 2018-2019 project scope to replace the high school water heaters and an alternate project for replacement of the storage tank for a more efficient heating system and cost savings to the district. In 2019-2020, the suggested scope is to replace old water pipes to increase efficiency in water service throughout the middle and high school.

A proposed capital project is being planned for a community vote in May, 2018 for the following work at the bus garage to include:

**Site Work:**

- Replacement of paving and trench drain
- Install concrete aprons
- Refurbish drainage pond
- Replace fuel island
- Move fuel tanks above grade (TREC providing soil borings)
- Replace oil separator
- Repair electric for block heaters
- Retrofit with LED lighting

### **Building Envelope:**

- Replace roof (warranty expired in 2013)
- Refurbish EIFS (incorporating school colors and logo)
- Replace exterior main doors
- Replace overhead doors
- Retrofit with LED lighting

### **Interior Items:**

- Replace failing trench drains
- Facelift office and lounge
- Clean and repaint walls in maintenance area
- Install an epoxy floor finish in the maintenance area
- Retrofit LED lighting
- Rebalance HVAC
- Replace current bus lift (Filtrec providing and evaluation)

Mr. Trott will have more information on the project costs once Filtrec completes their evaluation and the underground tank options are also evaluated. He hopes to have that information at the February 26, 2018 meeting. He thanked the facilities team for meeting with him, walking the buildings and for their instrumental input.

### **Certifications & Staffing – Superintendent Powers**

Superintendent Powers created a power point to help the board members understand the differences with “tenure” and “certification” for teachers in the district and that they are not necessarily the same for many. With declining enrollment in the district, and the closing of Cayuga Elementary, it is unfortunate that the district is potentially facing future lay-offs of staff. Due to specific certification areas of teachers, for some those certification areas do not allow them to teach in other needed areas as the district faces changes. He and Sheila LaDouce, Principal of Special Programs at Cayuga Elementary, have begun the process of meeting with elementary teachers to discuss options for possible voluntary transfer in tenure area, if applicable, further course work and transparency about the future of the declining enrollment and the strong possibility of lay-offs in the next several years. They will meet with secondary teachers in the near future.

### **Preliminary BOCES Projections – Marge Robbins**

Preliminary BOCES cost projections for the 2018-2019 school year were discussed with the board by Marge Robbins, Assistant Superintendent for Business. BOCES is currently in discussions with their board and the component district superintendents regarding the services. Currently, they are proposing large increases for special education student population services. Superintendent Powers will inform the board after his meeting this week with further developments.

Ms. Robbins gave detail to the board relative to the resolution for approval to authorize transfer of \$2,000,000 from the debt service fund to the capital fund for payment of ongoing capital project expenses. This expense will be paid back to debt service once the bond proceeds come in.

## **Board Committee Reports – President Barry Schwarting**

President Schwarting discussed with the board members interest in reserving a portion of each meeting for board members to give committee and sub-committee reports/communications after the Superintendent's Report. Most of the board members were in agreement and they will discuss the matter further and talk about placement of the communications on the agenda.

The facilities committee met with Brian Trott at the bus garage for a walk through. President Schwarting reported that the bus garage is in rough shape, and that architect Brian Trott was extremely thorough, informative and had great insight on the proposed project.

Ann Marie Daum inquired about a possible change in the Toronto Senior Trip. Mr. Walker is currently working on solidifying plans, but students wanted to spend some time at a water park. Hotels near the water park are unavailable. Therefore, they are working on a schedule of leaving Friday morning, having lunch in Buffalo, on to Niagara Falls to the water park to spend the afternoon and leave for Toronto after dinner that evening.

## **School Board ACTION – NEW BUSINESS**

**Motion by: Jeffrey Culver**

**Seconded by: Randy Morehouse**

### **Instruction:**

- 2.1 RESOLVED, that the Board of Education approve the following **Committee on Special Education**, recommendation for the 2017-2018 school year:

|            |            |
|------------|------------|
| #610323043 | #658000486 |
| #610397774 | #610347929 |
| #610404887 | #610404779 |
| #658000483 | #610412375 |
| #610373999 | #610328576 |
| #610351504 | #658000397 |

- RESOLVED, that the Board of Education approve the following **Committee on Special Education, 504 Accommodations**, for the 2017-2018 school year:

#658000487  
#610397439

### **Business:**

- 3.1 RESOLVED, that the Board of Education upon the recommendation of the Superintendent and Assistant Superintendent for Business approves the implementation of an Extracurricular Fund for the High School Masterminds Club. The club is run by high school teacher, Brian Stone. The fund will help defer costs for clothing and tournament fees and have a student treasurer.

3.2 RESOLVED, that the Board of Education approves the following change orders and directs the Superintendent and Board President to execute any documents necessary to effectuate this resolution for payment of same:

**Change Order No: GC-02**

***Demo existing VCT floor and base; finish floor  
in Area 400 including the elevator lobby*** **\$ 12,978.00**

**Change Order No: GC-03**

***AC Wall Unit Work and masonry*** **\$ 2,510.00**

***Demo existing plaster bulkheads in Area 3 classrooms*** **\$ 4,600.00**

***Demo existing partition header in Area 3 classrooms*** **\$ 3,800.00**

**Change Order No: GC-04**

***Demo existing ceilings in #123, #125, #126A, replace  
new ceiling tile*** **\$ 6,944.00**

***Saw cut floor to locate plumbing*** **\$ 3,098.00**

**Change Order No: GC-05**

***Demo existing VCT floor and base; new floor finish  
Rooms 106 and 106A*** **\$ 2,933.00**

***Demo existing 310A and 311A, east bathroom wall  
and classroom 302A and 303A, west bathroom wall.*** **\$ 1,798.00**

**Change Order No: E-01**

***Additional exit signs in Area 4 corridors*** **\$ 1,230.00**

***Reroute feeder panel for panel LP-5 around  
new air handler unit in basement*** **\$ 1,605.00**

3.3 RESOLVED, that the Board of Education hereby authorizes and directs the Superintendent to move \$2,000,000 from the debt service fund to the capital fund for the purposes of paying ongoing capital project expenses with the understanding that the debt service fund be repaid \$2,000,000 once the district receives the proceeds of the capital project bonding.

3.4 RESOLVED, that the Board of Education accept the Treasurer's Reports for January, 2018.

**Carried: 8-0**

**Personnel:**

**Motion by: Ann Marie Daum**

**Seconded by: Jeffrey Culver**

4.1 RESOLVED, that the Board of Education approve the following revised 2017-2018 spring coaching recommendations:

|                      |                                 |                |                               |
|----------------------|---------------------------------|----------------|-------------------------------|
| <b>Adam Presutti</b> | <b>Assistant Modified Track</b> | <b>Step #2</b> | <del><b>\$ 2,062.00</b></del> |
|                      |                                 | <b>Step #3</b> | <b>\$ 2,717.00</b>            |

4.2 RESOLVED, that the Board of Education rescinds the High School Musical Lighting and Sound position previously approved by the board for **Garrett Coons**.

4.3 RESOLVED, that the Board of Education appoint **Steven Persad** to the High School Musical Lighting and Sound position at a salary of \$1,000, plus thirty (30) hours at the teachers' contractual rate of \$35.00 per hour as the need arises.

4.4 RESOLVED, that the Board of Education approves the student teaching placement for **Michele Williams** from November 27, 2017 through January 26, 2018 with Special Education Teacher, Misty Marcuccilli at Cayuga Elementary School. This was a continuation of the 120 hour practicum experience requirement through Western Governors University with Stacy Hearn from September 5, 2017 through October 15, 2017 board approved on July 11, 2017.

4.5 RESOLVED, that the Board of Education approve **change in tenure** as follows:

**LINDSEY STUPP**, Reading Teacher, Middle School, effective August 30, 2017 through ~~August 29, 2021~~ September 8, 2021, due to leave of absence for child rearing.

4.6 RESOLVED, that the Board of Education approve the appointment of **Jamie M. Franklin**, PO Box 452, Union Springs, NY 13160, to the position of Substitute Food Service Helper, at the salary of \$10.40 per hour effective February 13, 2018.

**Carried: 8-0**

**Call for Executive Session**

President Barry Schwarting called for an executive session for the purposes of contract negotiations, employment history of particular individuals and pending litigation at 8:34 p.m.

**Motion by: Mary Seitz**

**Seconded by: Jeffrey Culver**

**Carried: 8-0**

Returned to regular session at 11:00 p.m.



**Adjournment**

**Motion by: Randy Morehouse    Seconded by: Jeffrey Culver**

To adjourn the Board meeting at 11:00 p.m.

**Carried: 8-0**

Respectfully Submitted,

Valerie Castiglia  
District Clerk